

**Special Meeting Minutes**  
Board of Directors of the Big Park Domestic Wastewater Improvement District  
September 22, 2022 – 2:00 p.m.  
VIA ZOOM VIDEO CONFERENCE

*District Board Meeting Guidelines: The meeting will be held in accordance with A.R.S. Title 38 Open Meeting Laws. Board and attendees participation shall be civil and courteous. Any disruptive behavior could result in removal from the meeting. Comments and questions from the public shall be called upon by the Board Chairperson, and shall begin with stating and spelling of the speaker's name and address. All comments and questions shall be directed to the Board Chairperson. Persons with a disability may request a reasonable accommodation such as a sign language interpreter, by contacting Jennifer Bartos, Clerk of the Board of Directors, for the Big Park Domestic Wastewater Improvement District, Improvement District Services, Inc. at (928) 443-9484. Requests should be made as early as possible to allow time to arrange the accommodation. Requests for copies of Board Meeting minutes or other District documents, inquiries, or complaints should be submitted in writing to: Improvement District Services, Inc., 3603 Crossings Drive Prescott, AZ 86305. Pursuant to A.R.S. • 38-431.03, the Board of Directors may vote to recess the meeting and move into Executive Session on any item, which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Board of Directors may resume the meeting, open to the public, to address the remaining items on the agenda.*

Topic: Big Park Executive Session

Time: Sep 22, 2022 02:00 PM Arizona

Join Zoom Meeting

<https://us02web.zoom.us/j/84730769147?pwd=WWpabzRKc0pLaThMcHc3bDZ1VEE3UT09>

Meeting ID: 847 3076 9147

Passcode: 399211

Dial by your location

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 847 3076 9147

Call to Order – David Sheets, Gary Livermont, Jim Kautz and Rich Gardner present. Joanne Johnson and Daniel Wheeler absent.

Also present and participating in the meeting: Jennifer Bartos, District Clerk/Administrator and Diana King, District Administrator, Improvement District Services, Inc.; Dave Dirren, District Engineer, Sunrise Engineering.

Executive Session: The Board will convene into Executive Session pursuant to A.R.S. 38-431.03.3 for legal consultation regarding the District's position on capacity for 405-33-479G.

Convene in a regular meeting:

#1 Discussion and possible action to approve the engagement letter with Jennings Strouss Law Firm.

Motion: made by Director Gardner to approve the engagement agreement, second by Director Kautz.

Unanimous Approval

#2 Discussion and possible action to approve the annexation of parcel 405-34-018N.

Jennifer told the Board that the property owner is suffering from a failed septic system and is very anxious to get connected to sewer. She said they have received most of the paperwork, however, there must be a new, clearer map provided by the property owner. She also said that once all of the documents are received, the Board must consider approving the annexation by Resolution. Dave Dirren said once he receives a legible map, he will review the legal description.

Motion: made by Vice-Chairman Livermont to approve the annexation contingent upon the proper paperwork, second by Director Gardner.

Unanimous Approval