

Meeting Minutes

Board of Directors of the Big Park Domestic Wastewater Improvement District
August 2, 2023 – 3:00 p.m. VIA ZOOM VIDEO CONFERENCE

District Board Meeting Guidelines: The meeting will be held in accordance with A.R.S. Title 38 Open Meeting Laws. Board and attendees participation shall be civil and courteous. Any disruptive behavior could result in removal from the meeting. Comments and questions from the public shall be called upon by the Board Chairperson, and shall begin with stating and spelling of the speaker's name and address. All comments and questions shall be directed to the Board Chairperson. Persons with a disability may request a reasonable accommodation such as a sign language interpreter, by contacting Jennifer Bartos, Clerk of the Board of Directors, for the Big Park Domestic Wastewater Improvement District, Improvement District Services, Inc. at (928) 443-9484. Requests should be made as early as possible to allow time to arrange the accommodation. Requests for copies of Board Meeting minutes or other District documents, inquiries, or complaints should be submitted in writing to: Improvement District Services, Inc., 3603 Crossings Drive Prescott, AZ 86305. Pursuant to A.R.S. • 38-431.03, the Board of Directors may vote to recess the meeting and move into Executive Session on any item, which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Board of Directors may resume the meeting, open to the public, to address the remaining items on the agenda.

Join Zoom Meeting

<https://us02web.zoom.us/j/86377709463>

Meeting ID: 863 7770 9463

Dial by your location (669) 444-9171, (669) 900-9128

Contact jbartos@idsadmin.com to request a Zoom meeting invitation to be emailed to you.

Due to an unforeseen event, the meeting could not be held on Zoom. Dave Dirren created a Teams Meeting.

Call to Order – David Sheets, Gary Livermont, Jim Kautz, Rich Gardner and Dan Wheeler. Joanne Johnson absent.

Also present and participating in the meeting: Jennifer Bartos, District Clerk/Administrator, Improvement District Services, Inc.; Brad Bowers, District Operator, Environmental Biomass Services; Dave Dirren, District Engineer, Sunrise Engineering.

1. Discussion and possible action to award the contract for the UV Replacement Project.
Three bids were received:
Kear Civil Corp \$744,622
Ligon Excavating \$493,222
Walker River \$799,997
Engineer's Estimate \$673,229.10
It was noted that an error occurred in the amount of concrete, written as square feet, should have been square yards.
Motion: made by Director Kautz to accept the bid from Ligon Excavating in the amount of \$493,222.00, second by Director Wheeler.
Unanimous Approval
Jennifer Bartos was instructed to sign the contract.
2. Discussion and possible action regarding a gate at the north side of the District's wastewater treatment plant property.
Dave Dirren is still working on the sketch and Brad Bowers will get a quote for the gate.

Public Comment Period. The public will be given the opportunity to comment to the Board of Directors on non-agenda item issues pertaining to the District. This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Two minutes will be allowed for each speaker.