

**Notice of Public Meeting Agenda**  
**Board of Directors of the Big Park Domestic Wastewater Improvement District**  
**March 19, 2025 at 9:00 a.m.**  
**VIA ZOOM VIDEO CONFERENCE**

*District Board Meeting Guidelines: The meeting will be held in accordance with A.R.S. Title 38 Open Meeting Laws. Board and attendees participation shall be civil and courteous. Any disruptive behavior could result in removal from the meeting. Comments and questions from the public shall be called upon by and directed to the Board Chairperson, and shall begin with stating and spelling of the speaker's name and address. Persons with a disability may request a reasonable accommodation such as a sign language interpreter, by contacting Jennifer Bartos, Clerk of the Board of Directors, for the Big Park Domestic Wastewater Improvement District, Improvement District Services, Inc. at (928) 443-9484. Requests should be made as early as possible to allow time to arrange the accommodation. Requests for copies of Board Meeting minutes or other District documents, inquiries, or complaints should be submitted in writing to: Improvement District Services, Inc., 3603 Crossings Drive Prescott, AZ 86305.*

Join Zoom Meeting

<https://us02web.zoom.us/j/88569396118>

Meeting ID: 885 6939 6118

Dial by your location: 346-248-7799 / 669-444-9171 / 669-900-9128

Contact [jbartos@idsadmin.com](mailto:jbartos@idsadmin.com) to request a Zoom meeting invitation to be emailed to you.

Call to Order –

1. Discussion and possible action to appoint Ralph Pinto to the open position formerly held by Correll, with a term to 2028.
2. Discussion and possible action to appoint Greg Williams to the open position formerly held by Gidlow, with a term to 2028.
3. Discussion regarding a presentation by Sunrise Engineering on the District's GIS program.
4. Discussion and possible action regarding the Administrative Services Staff Report from Improvement District Services, Inc. regarding staff activities, District financials, budgets, collections, direction to the Clerk for future agenda items, meeting dates and other administrative issues.
5. Discussion and possible action to approve the meeting minutes of February 19, 2025.
6. Discussion and possible action to approve the checks written in February 2025.
7. Discussion and possible action regarding the Waste Management contract for sludge hauling.
8. Discussion and possible action regarding a presentation of the Operator's Report from Brad Bowers of Environmental Biomass Services, regarding the operation and maintenance of the wastewater facility and sewer system to include flow information, water quality, reuse and activities.
9. Discussion and possible action regarding the Engineer's Report by Dave Dirren, Sunrise Engineering, to include facility maintenance, connection requests, future projects and other District Engineering duties.
10. Discussion and possible action regarding new connections with unordinary circumstances for reaching a sewer mainline.
11. Discussion and possible action regarding review of Engineering estimate for sewer main extension in Wild Horse Mesa from LS#8 to Hutson Lane.
12. Discussion and possible action regarding projects:
  - a) On going projects
  - a) WWTP property line gate, grading & drainage and Yavapai County abandonment of right-of-way on District owned property;
  - b) Grease trap inspections;
  - c) Update Master Plan and System Modeling;
  - d) Easement encroachment w/fence, property owner notifications;
  - e) New solids removal system (belt press placement);
  - f) Move sprinkler water line in lab;
  - g) Compliance and procedures for testing forever chemicals;
  - h) A request from APS for the use of parcel 405-33-479, 66 Jacks Canyon Road, as a temporary site for an APS substation while the current substation is reconstructed;
  - i) Low pressure sewer mainline from the manhole on Wild Horse Mesa to Hutson Lane.

Future projects

- j) Removal of the onsite trailer & possible replacement (12x40);
- k) WWTP interior rehab, insulation, etc.;
- l) Fire suppression modifications;
- m) Future sewer line extensions;
- n) Replacing lift station #1 and #2 in Canyon Mesa Country Club;
- o) Raise lift station #8 wall and gate.

13. Discussion and possible action to approve invoices for Sunrise Engineering for engineering services.

Public Comment Period. The public will be given the opportunity to comment to the Board of Directors on non-agenda item issues pertaining to the District. This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Two minutes will be allowed for each speaker.