

Meeting Agenda
Board of Directors of the Big Park Domestic Wastewater Improvement District
March 17, 2022 – 9:00 a.m.
VIA ZOOM VIDEO CONFERENCE

District Board Meeting Guidelines: The meeting will be held in accordance with A.R.S. Title 38 Open Meeting Laws. Board and attendees participation shall be civil and courteous. Any disruptive behavior could result in removal from the meeting. Comments and questions from the public shall be called upon by the Board Chairperson, and shall begin with stating and spelling of the speaker's name and address. All comments and questions shall be directed to the Board Chairperson. Persons with a disability may request a reasonable accommodation such as a sign language interpreter, by contacting Jennifer Bartos, Clerk of the Board of Directors, for the Big Park Domestic Wastewater Improvement District, Improvement District Services, Inc. at (928) 443-9484. Requests should be made as early as possible to allow time to arrange the accommodation. Requests for copies of Board Meeting minutes or other District documents, inquiries, or complaints should be submitted in writing to: Improvement District Services, Inc., 3603 Crossings Drive Prescott, AZ 86305. Pursuant to A.R.S. • 38-431.03, the Board of Directors may vote to recess the meeting and move into Executive Session on any item, which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Board of Directors may resume the meeting, open to the public, to address the remaining items on the agenda.

Join Zoom Meeting

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Contact jbartos@idsadmin.com to request a Zoom meeting invitation to be emailed to you.

Call to Order – David Sheets, Rich Gardner, Brien Gidlow and Jim Kautz present. Gary Livermont and Joanne Johnson absent.

Also present and participating in the meeting: Jennifer Bartos, District Clerk/Administrator and Diana King, Administrator, Improvement District Services, Inc.; Brad Bowers, District Operator, Environmental Biomass Services; Dave Dirren, District Engineer, Sunrise Engineering; Ken Edwards, prospective property owner.

1. Discussion and possible action regarding a request by Ken Edwards for a sewer mainline extension down Bell Rock Blvd. to 10 Sugar Loaf Road, parcel 405-27-043.
Mr. Edwards explained that he is interested in purchasing a parcel and wants to put the dwelling on the sewer system.
2. Discussion and possible action regarding the Administrative Services Staff Report from Improvement District Services, Inc. regarding staff activities, District financials, budgets, collections, direction to the Clerk for future agenda items and other administrative issues.
Jennifer was asked to contact legal counsel to confirm the District's authority to transfer money.
3. Discussion and possible action to approve the meeting minutes of February 17 and March 2, 2022.
Motion: made by Director Gardner to approve the minutes as amended, second by Director Kautz.
Unanimous Approval
4. Discussion and possible action to approve the checks written in February 2022.
Motion: made by Director Gardner to approve the checks, second by Director Kautz.
Unanimous Approval
5. Discussion and possible action regarding a presentation of the Operator's Report from Brad Bowers of Environmental Biomass Services, regarding the operation and maintenance of the wastewater facility and sewer system to include flow information, water quality, reuse and activities; updates on the Perpetual System Maintenance Projects.
Brad reviewed the report with the Board.
6. Discussion and possible action regarding the status of the grant funding projects.
Jennifer said she talked to the County and there has been no award information yet.
7. Discussion and possible action regarding the UV replacement project and the status of the purchased equipment.
Dave Dirren said he is still waiting on the County's review. Brad has not received any bids yet.
8. Discussion and possible action regarding the Engineer's Report by Dave Dirren, Sunrise Engineering, to include facility maintenance, connection requests, future projects and other District Engineering duties.

9. Discussion and possible action regarding erosion in the Las Piedras wash.
Dave Dirren provided the Board photos of the area where monsoon rains washed the soil away, leaving the manholes exposed. The Board Members expressed concern for continued damage with the new monsoons approaching this year.
Motion: made by Director Kautz to immediately move forward working on an emergency solution, second by Director Gidlow.
Unanimous Approval
10. Discussion and possible action to approve invoices for Sunrise Engineering for engineering services.
Motion: made by Director Kautz to approve the invoices, second by Director Gidlow.
Unanimous Approval

Public Comment Period. The public will be given the opportunity to comment to the Board of Directors on non-agenda item issues pertaining to the District. This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Two minutes will be allowed for each speaker.