

Notice of Public Meeting Agenda
Board of Directors of the Big Park Domestic Wastewater Improvement District
April 17, 2024 – 9:00 a.m.
VIA ZOOM VIDEO CONFERENCE

District Board Meeting Guidelines: The meeting will be held in accordance with A.R.S. Title 38 Open Meeting Laws. Board and attendees participation shall be civil and courteous. Any disruptive behavior could result in removal from the meeting. Comments and questions from the public shall be called upon by and directed to the Board Chairperson, and shall begin with stating and spelling of the speaker's name and address. Persons with a disability may request a reasonable accommodation such as a sign language interpreter, by contacting Jennifer Bartos, Clerk of the Board of Directors, for the Big Park Domestic Wastewater Improvement District, Improvement District Services, Inc. at (928) 443-9484. Requests should be made as early as possible to allow time to arrange the accommodation. Requests for copies of Board Meeting minutes or other District documents, inquiries, or complaints should be submitted in writing to: Improvement District Services, Inc., 3603 Crossings Drive Prescott, AZ 86305.

Join Zoom Meeting

<https://us02web.zoom.us/j/85041310605>

Meeting ID: 850 4131 0605

Dial by your location 669-444-9171, 669-900-9128, 719-359-4580

Contact jbartos@idsadmin.com to request a Zoom meeting invitation to be emailed to you.

Call to Order –

1. Discussion and possible action to appoint a Vice-Chair.
2. Discussion and possible action regarding the Administrative Services Staff Report from Improvement District Services, Inc. regarding staff activities, District financials, budgets, collections, direction to the Clerk for future agenda items, meeting dates and other administrative issues.
3. Discussion and possible action to approve the meeting minutes of March 20, 2024.
4. Discussion and possible action to approve the checks written in March 2024.
5. Discussion and possible action regarding a request from Martin Aronson for a license agreement for parking on District parcel 405-33-479.
6. Possible action to approve the Call of Election for four positions on the Board of Directors.
7. Discussion and possible action regarding the renewal of the Administrative Services Contract with Improvement District Services.
8. Discussion and possible action regarding the Fiscal Year 2024/2025 Budget, Rates & Fees.
9. Discussion and possible action regarding a presentation of the Operator's Report from Brad Bowers of Environmental Biomass Services, regarding the operation and maintenance of the wastewater facility and sewer system to include flow information, water quality, reuse and activities.
10. Discussion and possible action regarding a project to increase the wastewater treatment plant water line and water meter size.
11. Discussion and possible action regarding the UV replacement project and the status of the purchased equipment;
12. Discussion and possible action regarding the Engineer's Report by Dave Dirren, Sunrise Engineering, to include facility maintenance, connection requests, future projects and other District Engineering duties.
13. Discussion and possible action regarding ongoing projects:
 - a) WWTP property line gate, grading and drainage project;
 - b) Erosion at Lift station #8;
 - c) Grease trap inspections;
 - d) Update Master Plan and System Modeling;
 - e) Easement encroachment w/fence, property owner notifications;
 - f) PFAS monitoring
 - g) New solids removal system (belt press placement);
 - h) Removal of the onsite trailer & possible replacement;
 - i) Remodel the lab area – insulation, move water line & sprinkler
 - j) Fire suppression modifications;
 - k) Future sewer line extensions.
14. Discussion and possible action to approve invoices for Sunrise Engineering for engineering services.

Public Comment Period. The public will be given the opportunity to comment to the Board of Directors on non-agenda item issues pertaining to the District. This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Two minutes will be allowed for each speaker.