<u>Hearing and Meeting Minutes</u>
Board of Directors of the Big Park Domestic Wastewater Improvement District
June 17, 2026 – 9:00 a.m.
VIA ZOOM VIDEO CONFERENCE

District Board Meeting Guidelines: The meeting will be held in accordance with A.R.S. Title 38 Open Meeting Laws. Board and attendees participation shall be civil and courteous. Any disruptive behavior could result in removal from the meeting. Comments and questions from the public shall be called upon by and directed to the Board Chairperson, and shall begin with stating and spelling of the speaker's name and address. Persons with a disability may request a reasonable accommodation such as a sign language interpreter, by contacting Jennifer Bartos, Clerk of the Board of Directors, for the Big Park Domestic Wastewater Improvement District, Improvement District Services, Inc. at (928) 443-9484. Requests should be made as early as possible to allow time to arrange the accommodation. Requests for copies of Board Meeting minutes or other District documents, inquiries, or complaints should be submitted in writing to: Improvement District Services, Inc., 3603 Crossings Drive Prescott, AZ 86305.

Join Zoom Meeting
https://us02web.zoom.us/j/81531669779
Meeting ID: 815 3166 9779 Dial by your location: 346-248-7799 / 669-444-9171 / 669-900-9128
Contact jbartos@idsadmin.com to request a Zoom meeting invitation to be emailed to you.

Call to Order – David Sheets, Jim Kautz, Greg Williams, Rich Gardner, Ralph Pinto and Pat Hennessy.

Also present and participating in the meeting: Jennifer Bartos, District Clerk/Administrator and Diana King, Administrator, Improvement District Services, Inc.; Brad Bowers, District Operator, Environmental Biomass Services; Daniel Langsmith, District Engineer, Sunrise Engineering; Chris Kramer, Kramer Law, District's Attorney.

Hearings:

Open Public Hearing on the Fiscal Year 2026/2027 Budget
Chairman Sheets opened the hearing.
Close Public Hearing on the Fiscal Year 2026/2027 Budget
No public present – Chairman Sheets closed the hearing.

Open Public Hearing on the Fiscal Year 2026/2027 Rates & Fees
Chairman Sheets opened the hearing.
Close Public Hearing on the Fiscal Year 2026/2027 Rates & Fees
No public present – Chairman Sheets closed the hearing.

Convene into Special Meeting:

1. Action on the Fiscal Year 2026/2027 Final Budget and possible adoption of Resolution No. 2026-2.
   Motion: made by Vice-Chairman Kautz to adopt the final budget and Resolution 2026-2, second by Director Hennessy.
   Unanimous Approval

2. Action on the Fiscal Year 2026/2027 Rates and Fees and possible adoption of Resolution No. 2026-3.
   Motion: made by Director Hennessy to adopt the rates, fees and Resolution No. 2026-3, second by Vice-Chairman Kautz.
   Unanimous Approval

Convene into Regular Meeting:
Motion: made by Director Gardner to convene into Executive Session, seconded by Director Hennessy.
Unanimous Approval

1. Discussion and possible action to convene into Executive Session for consultation with Legal Counsel pursuant to A.R.S. 38-431.03.7 for possible land acquisition.
   Executive Session Minutes are confidential and not open to the public.

   Motion: made by Director Hennessy to convene into the regular meeting, second by Director Pinto.
   Unanimous Approval

2. Discussion and possible action to give direction to staff and/or Attorney Kramer.
   Motion: made by Director Williams to request immediate possession, seconded by Director Hennessy.
   Unanimous Approval

3. Discussion and possible action regarding the Administrative Services Staff Report from Improvement District Services, Inc. regarding staff activities, District financials, budgets, collections, direction to the Clerk for future agenda items, meeting dates and other administrative issues to include:
   a) Possible acquisition of parcel #405-34-004W.

4. Discussion and possible action to approve the meeting minutes of May 20, 2026.
   Motion: made by Director Hennessy to approve the meeting minutes, seconded by Vice-Chairman Kautz.
   Unanimous Approval

5. Discussion and possible action to approve the checks written in May 2026.
   Motion: made by Director Hennessy to approve the meeting minutes, seconded by Vice-Chairman Kautz.
   Unanimous Approval

6. Discussion and possible action regarding a presentation of the Operator's Report from Brad Bowers of Environmental Biomass Services, regarding the operation and maintenance of the wastewater facility and sewer system to include flow information, water quality, reuse and activities.

7. Discussion and possible action to review and approve invoices for additional services by EBS and AGM invoices.
   This item will be removed from future agendas.

8. Discussion and possible action regarding the Engineer's Report by Daniel Langsmith, Sunrise Engineering, to include facility maintenance, connection requests, future projects and other District Engineering duties:
   a. District parcel rezoning / County complaint regarding dirt storage;
   b. Effluent storage;
      Daniel said the survey is almost done.
   c. Septage receiving facility
      Daniel said this project is progressing.

9. Discussion and possible action regarding approval of the Juniper at Oakcreek Sewer Easement.
   This item will be removed from future agendas.

10. Discussion and possible action regarding projects:
    <u>On going projects</u>
    a) WWTP property line gate;
    b) Water line from Hutson Lane to WWTP or other water source;
    c) New screw press solids removal system (belt press replacement);
       The ADEQ permit has been approved.
    d) Boundary fence for old wastewater treatment plant site, parcel 405-33-479, 66 Jacks Canyon Road, to include APS Utility Conflict;
    e) Low pressure sewer mainline from the manhole on Wild Horse Mesa to Hutson Lane;
    f) WWTP interior rehab, insulation, etc.;
    g) Future sewer line extensions;
    h) Raise lift station #8 wall and gate;
    i) Compliance and procedures for testing forever chemicals;
    j) Grease trap inspections;
    k) Capacity Fee/Capital Improvement Study;
    l) Potential Ordinance Amendments.

11. Discussion and possible action to approve invoices for Sunrise Engineering for engineering services.
    Motion: made by Director Gardner to approve the invoices, second by Director Williams.
    Unanimous Approval

Public Comment Period. The public will be given the opportunity to comment to the Board of Directors on non-agenda item issues pertaining to the District. This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Two minutes will be allowed for each speaker.

Ayla Sarnoff is a yoga shop owner and wished to speak with the Board regarding the charges for this facility. Jennifer Bartos asked Ms. Sarnoff what her complaint is now, because previously the complaint was that she did not want to pay for herself as an employee because she is a business owner. Jennifer clarified that the Ordinance refers to a human using the services, whether they are a business owner, employee, volunteer, etc.. Ms. Sarnoff said she now opposes being charged for a contractor that she said is not full time. Jennifer told Ms. Sarnoff that we rely on the customer to tell us the status, as we cannot monitor each business. Jennifer explained that, in the future, the Board may consider reviewing and possibly revising the Ordinance based on a study by professional consultants. In the meantime, Ms. Sarnoff can refer to District Ordinance Section 1003 stating that water records can be submitted for review.