

Notice of Public Meeting Agenda
Board of Directors of the Big Park Domestic Wastewater Improvement District
May 20, 2026 – 9:30 a.m.
Sedona Golf Resort
35 Ridge Trail Drive, Sedona, AZ 86351

District Board Meeting Guidelines: The meeting will be held in accordance with A.R.S. Title 38 Open Meeting Laws. Board and attendees participation shall be civil and courteous. Any disruptive behavior could result in removal from the meeting. Comments and questions from the public shall be called upon by and directed to the Board Chairperson, and shall begin with stating and spelling of the speaker's name and address. Persons with a disability may request a reasonable accommodation such as a sign language interpreter, by contacting Jennifer Bartos, Clerk of the Board of Directors, for the Big Park Domestic Wastewater Improvement District, Improvement District Services, Inc. at (928) 443-9484. Requests should be made as early as possible to allow time to arrange the accommodation. Requests for copies of Board Meeting minutes or other District documents, inquiries, or complaints should be submitted in writing to: Improvement District Services, Inc., 3603 Crossings Drive Prescott, AZ 86305.

Call to Order –

1. Discussion and possible action regarding the Administrative Services Staff Report from Improvement District Services, Inc. regarding staff activities, District financials, budgets, collections, direction to the Clerk for future agenda items, meeting dates and other administrative issues to include:
 - a) Fee agreement with Kramer Law for legal services regarding parcel 405-34-004W
 - b) Adopt Resolution 2026-1 regarding the acquisition of parcel 405-34-004W
2. Discussion regarding the FY 2026/2027 Tentative Budget and set the hearing date as June 17, 2026.
3. Discussion and possible action to approve the meeting minutes of April 15, 2026.
4. Discussion and possible action to approve the checks written in April 2026.
5. Discussion and possible action regarding a presentation of the Operator's Report from Brad Bowers of Environmental Biomass Services, regarding the operation and maintenance of the wastewater facility and sewer system to include flow information, water quality, reuse and activities.
6. Discussion and possible action regarding the Engineer's Report by Daniel Langsmith, Sunrise Engineering, to include facility maintenance, connection requests, future projects and other District Engineering duties:
 - a) District parcel combination / County complaint regarding dirt storage;
 - b) Study regarding effluent storage;
 - c) Septage receiving facility.
7. Discussion and possible action to approve invoices for Sunrise Engineering for engineering services.

Following the Board meeting, the Board and staff will attend a luncheon. No District business will be conducted during this time.

Public Comment Period. The public will be given the opportunity to comment to the Board of Directors on non-agenda item issues pertaining to the District. This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Two minutes will be allowed for each speaker.