

Hearing and Meeting Minutes
Board of Directors of the Big Park Domestic Wastewater Improvement District
May 20, 2021 - 10:00 a.m.
Zoom Video Conference

District Board Meeting Guidelines: The meeting will be held in accordance with A.R.S. Title 38 Open Meeting Laws. Board and attendees participation shall be civil and courteous. Any disruptive behavior could result in removal from the meeting. Comments and questions from the public shall be called upon by the Board Chairperson. Persons with a disability may request a reasonable accommodation such as a sign language interpreter, by contacting Jennifer Bartos, Clerk of the Board of Directors, for the Big Park Domestic Wastewater Improvement District, (928) 443-9484.

Topic: Big Park DWWID Board of Directors Meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/85076075483?pwd=UHI2bkq0cHJqYTNCkzhpdmRLTDlwUT09>

Meeting ID: 850 7607 5483 Passcode: 857111

Dial by your location: 346 248 7799 US (Houston), 669 900 9128 US (San Jose), 253 215 8782 US (Tacoma)

Passcode: 857111

Contact jbartos@idsadmin.com to request a Zoom meeting invitation to be emailed to you.

Call to Order – David Sheets, Gary Livermont, Rich Gardner, Brien Gidlow, Joanne Johnson and Jim Kautz present.
Ruth Kane absent

Also present and participating in the meeting: Jennifer Bartos, District Clerk/Administrator and Diana King, Administrator, Improvement District Services, Inc.; Brad Bowers, District Operator, Environmental Biomass Services; Dave Dirren, District Engineer, Sunrise Engineering.

Hearings:

Open Public Hearing on the Fiscal Year 2021/2022 Budget

Chairman Sheets opened the hearing.

No public comment.

Chairman Sheets closed the hearing.

Close Public Hearing on the Fiscal Year 2021/2022 Budget

Open Public Hearing on the Fiscal Year 2021/2022 Rates & Fees

Chairman Sheets opened the hearing.

No public comment.

Chairman Sheets closed the hearing.

Close Public Hearing on the Fiscal Year 2021/2022 Rates & Fees

Open Public Hearing on the Ordinance 2021 Amendments

Chairman Sheets opened the hearing.

No public comment.

Chairman Sheets closed the hearing.

Close Public Hearing on the Ordinance 2021 Amendments

Convene into Special Meeting:

1. Action on the Fiscal Year 2021/2022 Final Budget and possible adoption of Resolution No. 2021-2.
Motion: made by Director Kautz to approve the final budget and adopt Resolution No. 2021-2, second by Director Johnson.
Unanimous Approval
2. Action on the Fiscal Year 2021/2022 Rates and Fees and possible adoption of Resolution No. 2021-3.
Motion: made by Vice-Chair Livermont to approve the rates and fees and adopt Resolution No. 2021-3, second by Director Kautz.
Unanimous Approval
3. Action to adopt Ordinance 2021-1.
Motion: made by Director Johnson to adopt Ordinance 2021-1, second by Vice-Chair Livermont.
Unanimous Approval

Convene into Regular Meeting:

1. Discussion and possible action regarding the Administrative Services Staff Report from Improvement District Services, Inc. regarding staff activities, District financials, budgets, collections, direction to the Clerk for future agenda items and other administrative issues.
Jennifer reviewed the report with the Board. The June regular meeting will start at 9:00am.
Jennifer was asked to supply candidate packets for the November election.

2. Consent Agenda:
 - a. Approve the meeting minutes of April 15, 2021;
Motion: made by Vice-Chair Livermont to approve the minutes, second by Director Johnson.
Unanimous Approval
 - b. Approve checks written in April 2021.
Motion: made by Director Kautz to approve the checks written in April 2021, second by Director Johnson.
Unanimous Approval
3. Presentation of the Operator's Report from Brad Bowers of Environmental Biomass Services, regarding the operation and maintenance of the wastewater facility and sewer system to include flow information, water quality, reuse and activities; updates on the Perpetual System Maintenance Projects.
No action taken.
4. Discussion and possible action regarding the UV replacement project.
No action taken.
5. Discussion and possible action regarding the Engineer's Report by Dave Dirren, Sunrise Engineering, to include facility maintenance, connection requests, future projects and other District Engineering duties.
Motion: made by Director Gardner to approve a not to exceed amount of \$1,000 for Sunrise Engineering to provide septage acceptance assistance, second by Director Gidlow.
Unanimous Approval
6. Discussion and possible action regarding estimates from Sunrise Engineering to update the District's Master Plan and hydraulic modeling.
Item tabled to the next meeting.
7. Discussion and possible action to approve invoices from Sunrise Engineering for District Engineering Services.
Motion: made by Director Johnson to approve the invoices in the amount of \$1,496.25 and \$1,850, second by Director Kautz.
Unanimous Approval

Public Comment Period. The public will be given the opportunity to comment to the Board of Directors on non-agenda item issues pertaining to the District. This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Two minutes will be allowed for each speaker.