

Notice of Public Meeting Agenda
Board of Directors of the Big Park Domestic Wastewater Improvement District
October 21, 2026 – 9:00 a.m.
VIA ZOOM VIDEO CONFERENCE

District Board Meeting Guidelines: The meeting will be held in accordance with A.R.S. Title 38 Open Meeting Laws. Board and attendees participation shall be civil and courteous. Any disruptive behavior could result in removal from the meeting. Comments and questions from the public shall be called upon by and directed to the Board Chairperson, and shall begin with stating and spelling of the speaker's name and address. Persons with a disability may request a reasonable accommodation such as a sign language interpreter, by contacting Jennifer Bartos, Clerk of the Board of Directors, for the Big Park Domestic Wastewater Improvement District, Improvement District Services, Inc. at (928) 443-9484. Requests should be made as early as possible to allow time to arrange the accommodation. Requests for copies of Board Meeting minutes or other District documents, inquiries, or complaints should be submitted in writing to: Improvement District Services, Inc., 3603 Crossings Drive Prescott, AZ 86305.

Join Zoom Meeting

<https://us02web.zoom.us/j/81531669779>

Meeting ID: 815 3166 9779 Dial by your location: 346-248-7799 / 669-444-9171 / 669-900-9128

Contact jbartos@idsadmin.com to request a Zoom meeting invitation to be emailed to you.

Call to Order –

Executive Session: The Board may convene into Executive Session pursuant to A.R.S. 38-431.03.3 for legal consultation regarding agenda item #5.

1. Discussion and possible action regarding the Administrative Services Staff Report from Improvement District Services, Inc. regarding staff activities, District financials, budgets, collections, direction to the Clerk for future agenda items, meeting dates and other administrative issues to include:
 - a) Possible acquisition of parcel #405-34-004W;
 - b) Audit question – Cash vs. Accrual
2. Discussion and possible action to approve the meeting minutes of September 16, 2026.
3. Discussion and possible action to approve the checks written in September 2026.
4. Discussion and possible action regarding a presentation of the Operator's Report from Brad Bowers of Environmental Biomass Services, regarding the operation and maintenance of the wastewater facility and sewer system to include flow information, water quality, reuse and activities.
5. Discussion and possible action regarding the Las Piedras Homeowner's Association work on the wash.
6. Discussion and possible action regarding the Engineer's Report by Daniel Langsmith, Sunrise Engineering, to include facility maintenance, connection requests, future projects and other District Engineering duties:
 - a. District parcel rezoning / County complaint regarding dirt storage;
 - b. Effluent storage;
 - c. Septage receiving facility study;
 - d. Wild Horse Mesa sewer line project;
 - e. Hutson Lane sewer line project.
7. Discussion and possible action regarding projects:

On going projects

 - a) WWTP property line gate;
 - b) Water line from Hutson Lane to WWTP or other water source;
 - c) New screw press solids removal system (belt press replacement);
 - d) Low pressure sewer mainline from the manhole on Wild Horse Mesa to Hutson Lane;
 - e) WWTP interior rehab, insulation, etc.;
 - f) Future sewer line extensions;
 - g) Raise lift station #8 wall and gate;
 - h) Compliance and procedures for testing forever chemicals;
 - i) Grease trap inspections;
 - j) Capacity Fee/Capital Improvement Study;
 - k) Potential Ordinance Amendments.
8. Discussion and possible action to approve invoices for Sunrise Engineering for engineering services.

Public Comment Period. The public will be given the opportunity to comment to the Board of Directors on non-agenda item issues pertaining to the District. This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Two minutes will be allowed for each speaker.